

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

June 3, 2003

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FROM: MARY R. SAWICKI, Director
Department of Aging and Adult Services

**SUBJECT: AMENDMENT TO CONTRACT WITH CITY OF SAN BERNARDINO TO
PROVIDE A SENIOR COMPANION PROGRAM**

RECOMMENDATION: Approve Amendment No. 5 to Contract No. 99-699 with the City of San Bernardino to provide Senior Companion Services for Fiscal Year (FY) 2002/2003, reducing the total contract amount by \$15,853 from \$354,582 to \$338,729.

BACKGROUND: In 1976, the California Department of Aging (CDA) designated the County of San Bernardino as an Area Agency on Aging (AAA). In 1997, the CDA began transitioning the administrative responsibility of CDA's Community Based Services Programs to each local AAA. As a result of the CDA's action, in 1999 the Department of Aging and Adult Services (DAAS) began receiving funds to provide the Senior Companion Program. Services offered through the Senior Companion Program are provided by low-income volunteers and include friendly visitation to seniors, shut-ins, and those individuals who may be cut off from the normal activities of living. Funds are used to pay volunteer stipends, meals, and mileage as well as facility and administrative costs.

CDA Program Memo 98-25 requires "...an existing...SC [Senior Companion] provider must be given the opportunity to accept the additional general fund dollars to expand their existing program through a sole source contract with the AAA." The Qty of San Bernardino has successfully operated a Senior Companion Program in the East Valley for 26 years and in 1999, began accepting CDA funds through DAAS, to expand services into the Victor Valley, Morongo Valley, and Mountain areas of the county.

On July 27, 1999, the Board of Supervisors approved a contract in the amount of \$53,167 with the City of San Bernardino to provide Senior Companion Services. These funds provided 13 half- time volunteer positions that served a combined total of 46 clients.

On June 20, 2000, the Board of Supervisors approved Amendment No. 1 to Contract No. 99-699 with the City of San Bernardino, increasing the contract amount by \$45,317 for FY99/00 (from \$53,167 for a new combined total contract amount of \$98,484). This increase in funding provided an additional 7 half-time volunteer positions that provided service to 25 additional clients. Amendment No. 1 also increased the total contract amount by \$98,484 for FY00/01 (from \$98,484 for a new combined total contract amount of \$196,968) and extended the term of the contract through June 30, 2001. These funds provided 20 half-time volunteer positions that served a combined total of 75 clients.

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On June 19, 2001, the Board of Supervisors approved Amendment No. 2 to Contract No. 99-699 with the City of San Bernardino increasing the contract by \$98,902 for FY01/02 (from \$98,484 for a new combined total contract amount of \$295,870) and extended the term of the contract through June 30, 2002. These funds provided 20 half-time volunteer positions that served a combined total of 75 clients.

On February 12, 2002, the Board of Supervisors approved Amendment No. 3 to Contract No. 99-699 with the City of San Bernardino decreasing the FY01/02 contract amount by \$20,095, from \$98,902 to \$78,807 (for a new combined total contract amount of \$275,775). This action was required due to a decrease in the amount of funding received by CDA.

On June 25, 2002, the Board of Supervisors approved Amendment No. 4 to Contract No. 99-699 with the City of San Bernardino increasing the contract by \$78,807 for FY02/03 (for a new combined total contract amount of \$354,582) and extended the term of the contract through June 30, 2003. These funds provided 20 part time volunteer positions that served a combined total of 80 clients.

Approval of Amendment No. 5 will decrease the FY02/03 contract amount by \$15,853 from \$78,807 to \$62,954 (for a new combined total contract amount of \$338,729). Funding for this program has been reduced as part of the Governor's mid-year reductions and will be eliminated in the FY03/04 budget.

REVIEW BY OTHERS: This contract amendment has been reviewed by the Senior Affairs Commission on April 16, 2003; HSS Contract Compliance (Lori Ciabattini, Administrative Supervisor) on April 23, 2003; and the Office of County Counsel (Phebe W. Chu, Deputy County Counsel) on May 6, 2003. The item has been reviewed by the County Administrative Office (Gary Morris, Administrative Analyst) on May 16, 2003 and by HSS Finance (Kristin Letterman, Administrative Manager) on May 19, 2003.

FINANCIAL IMPACT: Approval of Amendment No. 5 will decrease the amount of the contract by \$15,853 from \$78,807 to \$62,954 in FY 02/03 (for a new total contract amount of \$338,729). This program is 100% State funded, there are no additional local costs.

Cost Reduction Review: The County Administrative Office has reviewed this agenda item and recommends this action because the funding for this program has been reduced as part of the Governor's mid-year reductions and will be eliminated in the FY 03/04 budget.

SUPERVISORIAL DISTRICTS: First, Third & Fifth

PRESENTER: Mary Sawicki, Director, Department of Aging and Adult Services, (909) 891-3917

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